



MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION

(Autonomous)

(ISO 9001:2015)

(ISO/IEC 27001: 2013)

4th floor, Government Polytechnic Building, 49, Kherwadi, Bandra (East) Mumbai – 400 051

Tel No: 022- 62542103 /62542105

Web: www.msbte.org.in

Email: secretary@msbte.com

No. MSBTE/D-42/S-20-exam/FAQ/ 288

Date:

5 OCT 2020

Important Circular

To

Principals

All Affiliated Institutes (Engineering and Pharmacy)

AICTE Approved

Sub: FAQ on SUMMER-2020 MCQ based online exam of MSBTE

MSBTE has published a set of instructions on 24/09/2020 for examinees appearing for summer 2020 MCQ based online examination. MSBTE has also arranged mock test on 30-09-2020 and 1-10-2020 to make the examinee conversant with the modalities of online examination. Based on the type of queries raised by faculty of various Polytechnics and the examinees during the mock test, a comprehensive FAQ is prepared to help examinees resolve these problems. The FAQ mainly addresses following prospective problem areas;

Help line for the online examination at institute level

- 1. Is there any help line to assist me to resolve the problems arising during the online examination?**

Yes. A coordinator of your department is appointed in your institute to resolve any problems cropping up during your online examination. The contact details of your department coordinator are communicated through SMS on your mobile number registered with MSBTE for online examination.

- 2. What happens if I do not receive OR do not remember my Login ID and password?**

Contact your Institute coordinator and report them your problem. He/she will help you to get the login and password. If student cannot seek the necessary help from institute coordinator, he/she can contact the respective RBTE officer of his region through the helpline numbers provided through circular dated 30/09/2020 displayed on MSBTE website.

Non availability of facility for online examination

- 3. What if I fail to arrange a laptop/desktop with web cam or Android enabled mobile phone and internet connection for online examination?**

You can contact your Institute coordinator in such situation. The institute coordinator will assist you to arrange facility for your online examination.

- 4. Can I appear for online exam from a device without camera?**

The answer to this query is a strict "NO" . If you cannot arrange for a device without camera, please follow the procedure in "3" above.



MAHARASHTRA STATE BOARD OF TECHNICAL EDUCATION

(Autonomous)

(ISO 9001:2015)

(ISO/IEC 27001: 2013)

4th floor, Government Polytechnic Building, 49, Kherwadi, Bandra (East) Mumbai – 400 051

Tel No: 022- 62542103 /62542105

Web: www.msbte.org.in

Email: secretary@msbte.com

5. Can I appear for the exam if my registered mobile is not in working condition OR my registered mobile number is wrong?

Yes. You can appear for the online exam from any device like laptop/tablet or any other mobile by entering your login ID and password. Registered Mobile number is used only for receiving online exam related messages from MSBTE.

6. What happens if I lose my internet connection during the exam?

Your online examination gets interrupted.

- You can resume your ongoing examination when the internet connection reestablished on your device within the time slot for the examination.
- The online examination countdown clock freezes the moment the examination is interrupted and re starts after the resumption.
- The questions you had solved till the time of interruption are automatically saved.

7. What happens if I cannot reestablish internet connection on my device chosen for online examination?

It becomes necessary for you to change the hardware for your online examination.

- **Arrange for an alternate device where you can establish internet connection within the time slot for the scheduled examination.**
- Contact your Institute coordinator and report them your problem.
- The institute-coordinator after ensuring the genuineness of problem, will reset/clear your session.
- You can re-login and resume your ongoing examination from the point where it was interrupted.

Queries related to Features of online examination.

8. Why I am getting the message "You are already logged in on another device/computer or browser" ?

This message indicates that you are logged in on another device. But you have not properly logged out by pressing the **logout** button of the software. It is necessary to **logout** from the software to switch to a new device. Minimizing/closing application or window will not log you out of the application from that device. Open the app again on the previous device and properly log out of that device.

9. How can I answer MCQ based online examination?

After attempting mock test, you may be aware of nature of online MCQ examination. Each MCQ has four options out of which only one is correct answer. The candidate has to click one of the options to answer the question. After answering, the examinee can choose any one of the following actions;

- Click on save and next button.
- Click on previous button.
- Click on kept for review button.
- Click on any button indicating question number provided on the screen.

In all the above actions, the answered question gets saved. **However, the question remains unanswered despite the above steps in case, the examinee fails to click on any of the answer options.** The examinee has liberty to revisit any question any number of times and make changes in the chosen option during the time allocated for the examination.



10. How can I come to know the questions that are not attempted?

The questions are indicated by small boxes bearing number and arranged on the screen. Color coding as under is adopted to distinguish questions.

- To begin with, all boxes are "White" in color indicating that they are unanswered.
- The question appearing on screen is the current question and its box is "Red" color.
- After answering the question, the color of box turns "Green" .
- The question kept for attempted and review is indicated by "Blue" coloured box.
- The question kept for not attempted and review is indicated by "Purple" coloured box.

11. How can I end the examination?

The online examination auto ends after the countdown timer turns to Zero. If an examinee intends to end the examination at any stage, he/she can click on the "END EXAM" button.

- Clicking on the "END EXAM" button takes the examinee to a different screen with a conversation box showing the summary of attempted and not attempted questions; and also to seek permission whether the examinee is sure to end the examination.
- If he/she feels not to end the exam, he/she can go back to examination by clicking on "NO" button.

All principals are informed to convey these FAQs to Institute coordinators and students of their institute and resolve all queries of the students.


(Vijay R. Jadhav)
I/C Secretary
MSBTE, Mumbai